



HIGHER EDUCATION COMMISSION

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Consultant (Quality Assurance Division)

No. 1-AD/QA/HEC/NOC/2016 / 182
Dated: April 27, 2016

Subject: NOC Requirement for Establishing New Campuses, Launching and restarting of MS/MPhil/PhD and Equivalent Programs

My dear Vice-Chancellor/Rector/President

Assalam-o-Alaikum!

1. Higher Education Commission prohibits establishing new campuses/sub-campuses by the Universities and Degree Awarding Institutions (DAIs) without the mandatory approval from the University's Statutory Body (Syndicate/Senate/BoG), HEC and concerned Federal / Provincial authorities.
2. Besides, there is a requirement of essentially getting No Objection Certificate from HEC before launching any new MPhil/MS/PhD and Equivalent Programs by the Universities and DAIs.
3. Furthermore, at times, the HEC teams visit the Universities/DAIs to evaluate the governance, quality assurance system and conduct of academic activities. On the basis of unsatisfactory reports, sometimes, HEC directs the Universities/DAIs to halt/suspend certain programs till the deficiencies are removed to the satisfaction of HEC.
4. In regard to the above mentioned situations, it has been observed with concern that some of the Universities/DAIs don't fulfil the requirements of:
 - (i) Getting the requisite permission for establishing new campuses/sub-campuses,
 - (ii) NOC for launching of the new MS/MPhil/PhD and Equivalent programs, and
 - (iii) Clearance of restarting a halted / suspended program from the concerned authorities.
5. HEC has viewed such violations with grave concern and has advised the relevant office to deny the attestation of the degrees which have been awarded to the students enrolled during the period of violation of the above mentioned requirements.
6. Above said in view, it is reiterated that Universities/DAIs must refrain from:
 - (a) Establishing the new campuses/sub-campuses without the requisite approvals from all concerned bodies/authorities
 - (b) Launching of new MS/MPhil/PhD and equivalent programs without getting NOC from HEC
 - (c) Restarting the programs halted/suspended by HEC without getting necessary clearance from HEC.
7. Additionally following instructions may also be adhered to:

- a. For establishing a campus/sub-campus, the universities are required to prepare a Business Plan and forward the same duly approved by University Statutory Body to HEC (A&A) Division for getting the approval of HEC
- b. The Universities are required to ensure the implementation of the quality assurance mechanism/parameters at their Campuses/Sub-campuses and Programs

8. Forwarded for strict compliance of the above mentioned instructions in true letter and spirit please.

With kind regard,

Muhammad Ismail
(Muhammad Ismail)

The Vice-Chancellor/Rector/President

All Public/Private Sector Universities of Pakistan

Copy for information.

- The ES to Chairman, HEC Islamabad
- The ES to Executive Director, HEC Islamabad
- The PS to Director General (A&A), HEC Islamabad
- The PS to Director General (QAA), HEC Islamabad
- Office Copy

Dir (Q&E)
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By Dir (Q&E)
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Dir No. 1754
11-5-2016
Executive Director
HEC Islamabad

Letter will be circulated to all
Chairman / Deans for information.
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